**DRAFT**

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| “**AGREED BY**”  President of the Association of  State Universities of  Caspian Region Countries  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_/  “\_\_\_\_”\_\_\_\_\_\_\_\_\_\_\_\_\_\_2020 | “**APPROVED BY**”  Executive Director  of the Association of  State Universities of  Caspian Region Countries  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_/  “\_\_\_\_”\_\_\_\_\_\_\_\_\_\_\_\_\_\_2020 |

**STATUTE**

**of the Commission for Science, Research and Technology**

**in the framework of the Association of State Universities of Caspian Region Countries**

**General Provisions**

1. The Commission for Science, Research and Technologies (hereinafter referred to as “the Commission”) was established within the framework of the Association of State Universities of Caspian Region Countries (hereinafter referred to as “the Association”) in accordance with Article 21 of the Minutes of Meeting XXII of the General Assembly of the Association of State Universities of Caspian Region Countries dated October 1-2, 2019.
2. The Commission was created to unite the efforts of Association scientists to solve common strategic issues of development of the Caspian states; to create a single information space; to generalize the results of fundamental and applied research; to coordinate the scientific policy of organizations that are members of the Association; to support promising research areas; to create a knowledge-intensive interuniversity platform; to share unique and expensive equipment; to achieve international competitiveness level in the results of research activities; to organize scientific events on exchange of experience of partner universities; to jointly develop interuniversity and international research and grants.
3. To achieve these goals, the Commission:

* analyzes and selects research and development projects (R&D projects) for compliance with the development priorities of the Caspian macroregion;
* ensures the shaping of a plan of interuniversity R&D projects among Association participants, facilitates their state registration, monitors the quality of work performance and timely reporting;
* develops a working plan and a roadmap of the Commission with regard to proposals from the Association members for approval by the Association General Assembly and facilitates their implementation;
* promotes scientific cooperation in the area of fundamental and applied research on training of highly qualified scientific personnel;
* organizes and coordinates the preparation of international research programmes in the field of fundamental and applied science and recommends them for consideration by the Association General Assembly for further submission to public authorities of the countries whose organizations are members of the Association;
* promotes free exchange of information between scientists of Association members and establishment of contacts between them;
* if necessary, provides assistance in cooperation with scientific foundations, educational and other institutions, necessary for implementation of joint R&D projects, carried out by the Association of State Universities of Caspian Region Countries.

**Organization of Work of the Commission**

1. The Commission consists of representatives of the member organizations of the Association (one from each organization) who have expressed their consent to join the Commission. The Commission consists of organization representatives who are deputy heads for scientific and research activities.

Work of the Commission is organized by the Commission Chair. The Chair of the Commission is elected from among the members of the Commission by a simple majority of votes of the present Commission members for a period of two years. Election of the Commission Chair is valid if at least 2/3 of Commission members participate in the meeting.

The Commission carries out its activities according to the approved plan.

Decisions made by the Commission on the issues under its consideration are of advisory nature for the member organizations of the Association.

Commission meetings can be held in the form of sessions upon decision of Commission members.

1. Commission Meetings are held on an ad hoc basis, but at least once a half-year. The place and time of these meetings are determined by the Chair of the Commission, taking into account the proposals of Commission members and by agreement with the Executive Director of the Association.

All members of the Commission shall be informed about each meeting of the Commission at least 60 calendar days prior to the date of the meeting.

Issues for discussion at Commission meetings can be submitted by member organizations of the Association.

1. Commission decisions are taken through open voting of the Commission members participating in the meeting for further consideration and approval at a meeting of the Association General Assembly. Commission decisions are valid if at least 2/3 of Commission members participate in the meeting.

Minutes are recorded upon results of the Commission meeting and are sent to the Executive Directorate and to the Association President to shape agenda of the regular meeting of the Association General Assembly.

1. Results of the Commission activities are discussed at the regular meeting of the Association General Assembly.
2. The Commission activity is ensured by the member organization, the head of which is currently the Chair of the Commission.

**Rights and Obligations of the Commission Members**

1. Commission members have equal rights within the framework of the Commission activities:

* they can submit proposals on the activities of the Association and Commission for consideration by the Commission;
* they can develop and submit projects of international scientific cooperation programmes for their approval by the Association;
* they can receive necessary information about the Commission activities;
* they can participate in programmes that are developed, proposed and implemented by the Commission.
* be free to withdraw from the Commission. Withdrawal from the Commission is carried out after the official notification of the Association.

1. The Commission members are obliged to comply with this Statute.

**Procedure for Amending the Statute.**

1. Amendments to the Statute are made by the decision of the Executive Director on the basis of proposals of Commission members; they are agreed by the Association President and approved by the Association General Commission.

**Termination of the Commission Activity**

1. The Commission activity is terminated by the decision of the Association General Assembly.